



**Professional Services Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 25
AGENDA DATE: Thu 03/24/2005
PAGE: 2 of 4**

This study will consider and evaluate various water supply scenarios, including direct and indirect reuse options, and evaluate demand-management alternatives, including various water conservation measures and methods. Results will be used by the Austin Water Utility, in conjunction with the selected firm, to jointly prepare an integrated water resources plan.

The estimated planning project duration is approximately twenty-four (24) months after Notice to Proceed. The cost of the planning study is estimated to be up to \$500,000. It is anticipated that if there are any future services as determined by the final report for this study these services will be procured in a subsequent Request for Qualifications.

This request allows for the development of a professional service agreement with the recommended firm. Should the City be unsuccessful in negotiating a satisfactory agreement with the recommended firm, negotiations will cease with that firm. Staff will then return to Council and request authorization to begin negotiations with the alternate recommendation listed below.

Participation subgoals stated in the solicitation were 1.7% African American (FB/MB); 9.5% Hispanic (FH/MH); 4.70% Asian American (FA/MA); and 14.2% WBE. The recommended firm provided an M/WBE Compliance Plan that met the goals of the solicitation and was approved by the Department of Small and Minority Business Resources. The alternate firm provided an M/WBE Compliance Plan that met the goals of the solicitation and was approved by the Department of Small and Minority Business Resources.

Notification of issuance of an RFQ for the subject services was sent to two hundred sixteen (216) firms on October 8, 2004. The RFQ was obtained by fifty (50) firms, and four (4) firms submitted qualification statements. Evaluation of the statement of qualifications and interviewing of the four (4) firms results in the following recommendation:



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**RECOMMENDED FIRM: ALAN PLUMMER ASSOCIATES, INC., AUSTIN, TX –
Total Participation:**

NON M/WBE TOTAL – PRIME	60.00%
Alan Plummer Associates, Inc., Austin, TX	60.00%
MBE TOTAL – SUBCONSULTANTS	17.00%
African American Subtotal	2.00%
(MB) John Hall Public Affairs, Austin, TX (community planning, public policy)	2.00%
Hispanic Subtotal	10.00%
(MH) Crespo Consulting Services, Inc., Austin, TX (environmental engineering)	10.00%
Asian American Subtotal	5.00%
(MA) Hejl, Lee & Assoc., Inc., Austin, TX (environmental engineering)	5.00%
WBE TOTAL – SUBCONSULTANTS	15.00%
(FR) Hicks & Company, Inc., Austin, TX (environmental impact & assessment studies)	15.00%
NON M/WBE TOTAL – SUBCONSULTANTS	8.00%
LBG-Guyton Associates, Austin, TX (hydrogeology)	5.00%
Tuerff-Davis EnviroMedia, Inc., Austin, TX (community planning)	3.00%



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**ALTERNATE RECOMMENDATION: CAMP, DRESSER & MCKEE, INC., AUSTIN, TX –
Total Participation:**

NON M/WBE TOTAL – PRIME	69.90%
Camp, Dresser & McKee, Inc., Austin, TX	69.90%
MBE TOTAL – SUBCONSULTANTS	15.90%
African American Subtotal	1.70%
(FB) Group Solutions RJW, Austin, TX (community development, communications, public relations)	1.70%
Hispanic Subtotal	9.50%
(MH) Crespo Consulting Services, Inc., Austin, TX (environmental impact/assessment studies)	9.50%
Asian American Subtotal	4.70%
(MA) Encotech Engineering Consultants, Inc., Austin, TX (energy management, computer assisted design)	4.70%
WBE TOTAL – SUBCONSULTANTS	14.20%
(FR) Partners in Organization Development, Austin, TX (finance/economics consulting, communications, public relations)	12.00%
(FR) Susan Kane Booth Consulting, Austin, TX (water supply, hydrological svcs., conservation, resource management)	2.20%

**Public Works Department
Evaluation of Consultant Qualifications**

Composite

Received:

November 22, 2004

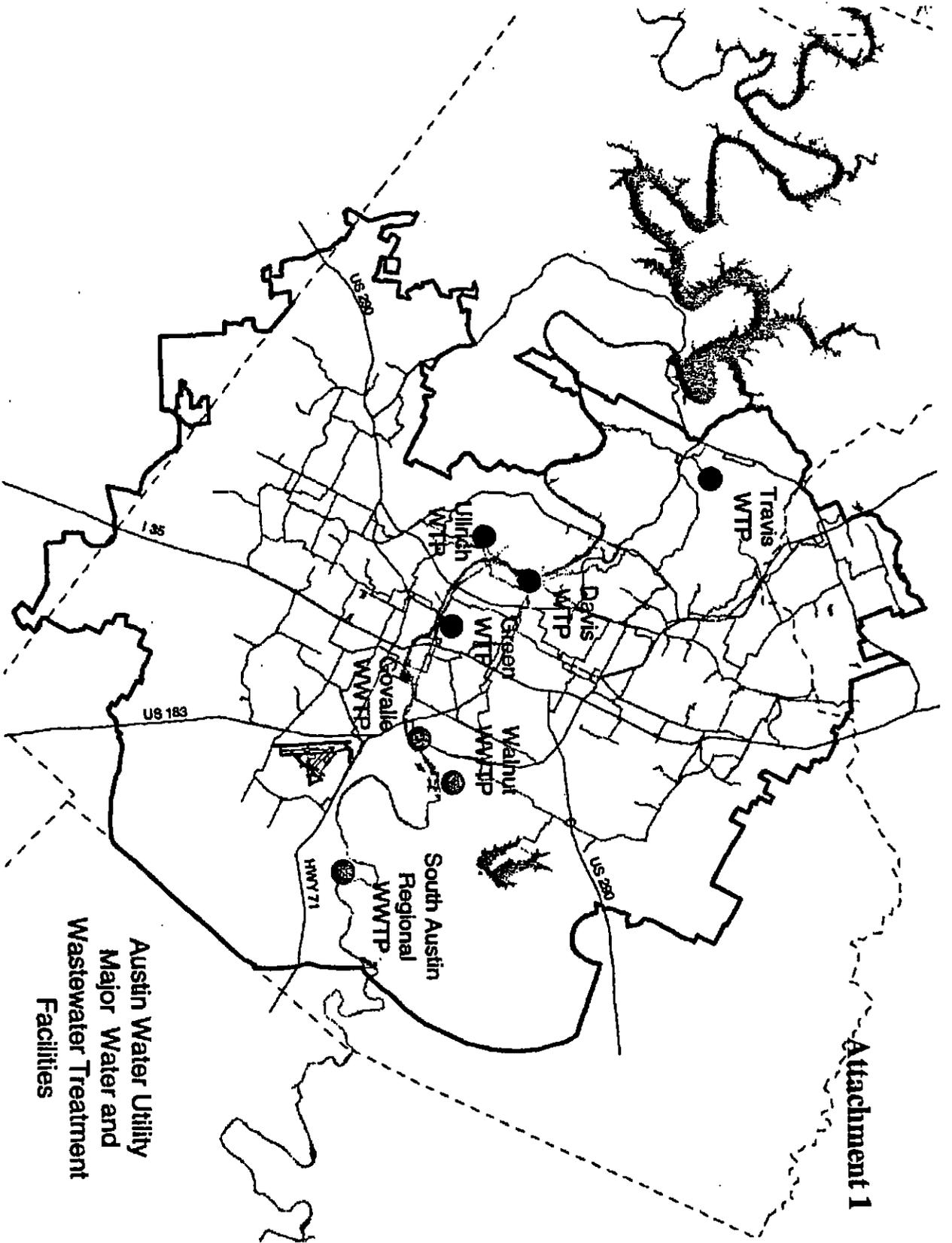
Project:

Water Resource Planning Study

EVALUATION MATRIX

Project Manager: Teresa Lutes, P.E.

Firm (or Joint Venture)	Affidavit	Item 1 M/WBE Goals met or G.F.E.	Item 2 Prime Firm's EEO Program	Item 3 [24] Experience of Project Manager (6)	Item 4 [15] Experience and Availability of Proposed Staff	Item 5 [15 w/subs] [30 w/o subs] Prime Firm's Comparable Project Experience	Item 6 [15 w/subs] [0 w/o subs] Subconsultant Firm's Comparable Project Experience	Item 7 [6] Team's Experience with Austin Issues	Item 8 [12] Team's Structure and Project Approach	Item 9 [11] COA Experience with Prime	Item 10 [100] SUB TOTAL	Item 10 [25] Optional Interview	TOTAL POINTS
Alan Plummer Associates, Inc.	Yes	Yes	Yes	19.2	11.7	11.3	10.2	6.7	10.0	11	80.0	22.2	102.2
Camp Dresser & McKee, Inc.	Yes	Yes	Yes	16.5	12.3	12.2	10.8	6.8	10.2	11	79.8	20.8	100.7
Lockwood Andrews & Newnam, Inc.	Yes	Yes	Yes	15.2	10.2	9.8	10.2	6.7	8.8	11	71.8	16.3	88.1
Turner Collie & Braden, Inc.	Yes	Yes	Yes	14.7	10.5	10.3	9.7	7.0	8.7	11	71.8	16.0	87.8



Attachment 1

**Austin Water Utility
Major Water and
Wastewater Treatment
Facilities**

CIP FISCAL NOTE

DATE OF COUNCIL CONSIDERATION:
WHERE ON AGENDA:
DEPARTMENT:

3/10/2005
Resolution
Austin Water Utility

DESCRIPTION:

Authorize negotiation and execution of a professional services agreement with ALAN PLUMMER ASSOCIATES, INC., Austin, TX for the water resource planning study which will focus on planning for water to supply Austin's long-term needs, in an amount not to exceed \$500,000.

FINANCIAL INFORMATION:

Parent Project Name: Water Improvements - Citywide
Project Authorization: 2004-05 Approved Capital Budget
Funding Source: Current Revenue
Number: 3920 227 1016

Current Appropriation	\$ 109,819,949.00
Unencumbered Balance	26,182,432.94 *
Amount of This Action	<u>(500,000.00)</u>
Remaining Balance	<u>\$ 25,682,432.94</u>
Current Available Balance	\$ 25,782,432.94
Less Outstanding Commitments	<u>400,000.00</u>
Estimated Unencumbered Balance	<u>\$ 26,182,432.94 *</u>

Utility Finance: _____


David Anders, Utilities Finance Manager

Date: _____

2/17/05

REF. # 3920 227 7119

No.030205-B
WATER AND WASTEWATER COMMISSION RESOLUTION
PROFESSIONAL SERVICES AGREEMENT WITH ALAN PLUMMER ASSOCIATES, INC., FOR THE
WATER RESOURCE PLANNING STUDY WHICH WILL FOCUS ON PLANNING FOR WATER TO
SUPPLY AUSTIN'S LONG-TERM NEEDS, IN AN AMOUNT NOT TO EXCEED \$500,000

March 2, 2005
REGULAR MEETING
VOTE: 5-1-1-0

Motion made by: Coleman
Commissioners Consenting: Friese, Raur, Pool, Warner
Commissioners Dissenting: Chan
Commissioners Abstaining: Lee
Commissioners Absent:

The Water and Wastewater Commission recommends the Council authorize negotiation and execution of a professional services agreement with Alan Plummer Associates, Inc., for the water resource planning study which will focus on planning for water to supply Austin's long-term needs, in an amount not to exceed \$500,000

Commissioner Lee abstained on this item due to a potential conflict of interest.

Commissioner Chan dissented on this item due to inadequate answers to other Commissioners questions relating to percentages and selection basis of subs as well as discrepancies between the top two bidders.


Michael Warner Chairperson
Water and Wastewater Commission

3/2/05
Date